

K0244319 Part-Time Temporary Tourist Counselor

The Kansas State Historical Society seeks to fill a **part-time Educational/Informational Assistant** position at the Kaw Mission and Last Chance Store State Historic Sites in Council Grove, KS.

This position will work 32 hours per week. The Sites are open to the public from 10:00 am-5:00 pm, Wednesday through Saturday. Applicant will need to have a flexible schedule for tours, events, and maintenance that may need to occur outside of regular hours.

The position is responsible for operating the Site during and outside of public hours, including opening and closing, presenting historical information to visitors to the Kaw Mission and Last Chance Store State Historic Sites, coordinating with the local support group, and maintaining the buildings and grounds. Additionally, the position is responsible for learning and running the TAM computer system for museum store sales, attendance, and closing. There is a high level of physical activity and attention to detail associated with this position.

Preferred qualifications: Bachelor's degree relevant to the field of historical organization, agency or museum work and one year of experience in a historical society or museum work.

Additional experience in the areas listed above may be substituted for the required education as determined relevant by the agency.

This position requires an individual with ethical conduct, positive attitude, and ability to work with the public.

Contact Mark Brooks, mark.brooks@ks.gov; 620-307-2754.

Additional documentation:

- Cover letter
- Resume
- Transcripts